



NIAGARA COUNTY  
CIVIL SERVICE  
111 Main Street – Suite G2  
Lockport, New York 14094

*Joseph A. Vacanti Jr.*  
PERSONNEL OFFICER

(716) 438-4071

**NOTICE OF PUBLIC HEARING**

*Posted June 5, 2026*

Notice is hereby given that a public hearing will be held on Monday, July 6, 2026, at 4:00 p.m., in the office of the Niagara County Civil Service, 111 Main Street – Suite G2, Lockport, New York 14094 for the purpose of receiving comments pertaining to revising the Niagara County Civil Service Rules Text and Appendices listing exempt, non-competitive, labor, and unclassified positions.

Such proposed changes are available for inspection at [www.niagaracounty.com](http://www.niagaracounty.com) on the Civil Service Department page and at the office during normal business hours.

NIAGARA COUNTY CIVIL SERVICE

Attest: Joseph A. Vacanti Jr., Personnel Officer

*Joseph A. Vacanti Jr.*  
6/5/26

**AMENDMENTS TO THE TEXT OF THE NIAGARA COUNTY CIVIL SERVICE RULES**

**RESOLUTION TO AMEND THE TEXT OF  
THE RULES OF THE NIAGARA COUNTY CIVIL SERVICE**

The following resolution was adopted on July xx, 2026 by Joseph A. Vacanti Jr., the Niagara County Personnel Officer:

**WHEREAS** the Niagara County Personnel Officer deems it necessary to make certain changes to the Text of the Niagara County Civil Service Rules; **AND**

**WHEREAS** the Niagara County Civil Service Office duly advertised and on July 6, 2026 held a public hearing on the matter; **AND**

**NOW THEREFORE BE IT RESOLVED** that subject to the approval of the New York State Civil Service Commission, the following changes be made to the Text of the Niagara County Civil Service Rules.

**AMENDMENTS TO THE TEXT OF THE NIAGARA COUNTY CIVIL SERVICE RULES**

**Add: Omnibus NY HELPS Temporary Addendum to the Niagara County Civil Service Rules Text**

In addition to any titles which have been previously approved for inclusion in the NY HELPS program, it is hereby adopted that, upon approval of this Resolution by the New York State Civil Service Commission, the Municipal Services Division of the New York State Department of Civil Service shall directly administer the NY HELPS Program. The Municipal Services Division may propose any competitive titles which meet the criteria for inclusion within the NY HELPS Program for approval in the non-competitive class, with or without limiting numbers, by the New York State Civil Service Commission.

The Municipal Services Division shall maintain responsibility for the recording and maintenance of the listings for all job titles approved by the New York State Civil Service Commission pursuant to this Resolution.

Before any titles subject to this Resolution shall be presented for approval by the Municipal Services Division to the New York State Civil Service Commission, it shall be the responsibility of this civil service agency to affirm that all requirements of the NY HELPS Program have been met, including that no mandatory promotion eligible lists or preferred lists exist which would preclude appointment to any title proposed for inclusion in the NY HELPS Program.

This civil service agency shall further verify that every appointment to a position in a title approved for inclusion in the NY HELPS Program is compliant with all Program requirements and standards, before such appointment may be made.

This civil service agency will revoke any appointment to a position included within the NY HELPS Program if such appointment is subsequently found to be non-compliant with the requirements of such Program, as determined by this civil service agency or the Municipal Services Division subject to the requirements of subdivision (4) of section 50 of the Civil Service Law.

The Municipal Services Division may, with or without the consent of this civil service agency, request that the New York State Civil Service remove any of the titles subject to this Resolution, whether positions in such titles are filled or unfilled, for all positions within a title or for certain positions within a title, up to any limiting number set forth in the rules, for deletion from the NY HELPS program and restoration to the competitive class. Any such deletion of subject titles or positions may occur and take effect at any date as determined by the New York State Civil Service Commission.

In no event shall any titles or positions authorized for inclusion in the NY HELPS Program pursuant to this Resolution remain in such Program upon termination of the Program by the New York State Civil Service Commission.

**AMENDMENTS TO THE TEXT OF THE NIAGARA COUNTY CIVIL SERVICE RULES**

**Justification**

Per IM-07-26, adopt the temporary Omnibus NY HELPS resolution so that the administrative process to adopt NY HELPS resolutions is more efficient.

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I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

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Joseph A. Vacanti Jr., Niagara County Personnel Officer

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Date

**RESOLUTION TO AMEND THE APPENDICES OF THE RULES OF THE NIAGARA COUNTY  
CIVIL SERVICE AT THE COMMENCEMENT OF THE HELP PROGRAM**

Resolution to Amend the Appendices of the County of Niagara Civil Service Rules.

Upon action of the Personnel Officer of Niagara County on July xx, 2026 the following resolution was adopted:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; AND

WHEREAS the Niagara County Personnel Officer has duly advertised and has on July 6, 2026 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the State Civil Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules:

**AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES**

**Appendix - B  
Non-Competitive**

**All Civil Divisions**

**Add**

Account Clericals I (HELP Program)  
Account Clerks (HELP Program)  
Code Enforcement Officer/Building Inspectors (HELP Program)  
Code Enforcement Officer/Building Inspectors p/t (HELP Program)  
Custodians (HELP Program)  
Information Technology Project Manager (HELP Program)  
Personnel Specialist (HELP Program)

**Delete**

**County Service**

**Add**

Contract Coordinator (HELP Program)  
Public Health Educators (HELP Program)  
Public Health Specialists (HELP Program)  
Surveillance Systems Specialist (HELP Program)  
Tax Map Technician Trainees (HELP Program)  
Workforce Training Coordinators (HELP Program)

**Delete**

**North Tonawanda, City of**

**Add**

Assistant Water Maintenance Supervisor (HELP Program)

**Delete**

**Town Service**

**Add**

Ditching Coordinator (HELP Program)

**Delete**

**Village Service**

**Add**

Public Works Supervisor (HELP Program)

**Delete**

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law and the criteria for the HELP Program. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

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Joseph A. Vacanti Jr.  
Niagara County Personnel Officer

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Date

**RESOLUTION TO AMEND THE APPENDICES OF**  
**THE RULES OF THE NIAGARA COUNTY CIVIL SERVICE**

The following resolution was adopted on July xx, 2026 by Joseph A. Vacanti Jr., the Niagara County Personnel Officer:

**WHEREAS** the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; **AND**

**WHEREAS** the Niagara County Civil Service Office duly advertised and on July 6, 2026 held a public hearing on the matter;

**NOW THEREFORE BE IT RESOLVED** that subject to the approval of the New York State Civil Service Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules.

**AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES**

**Appendix - B  
Non-Competitive**

**County Service**

**Add**

Confidential Assistant – District Attorney (#)

**Delete**

Head Cooks

Water Maintenance Persons – NCWD  
Water Maintenance Persons II – NCWD

**Village Service**

**Add**

Public Works Supervisor @

**Delete**

**Appendix - C  
Labor**

**County Service**

**Add**

**Delete**

Cleaner/Laborers

**North Tonawanda Public Library**

**Add**

**Delete**

Cleaner/Laborers

**School Service**

**Add**

Equipment Mechanic/Laborers

**Delete**

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local rules. This submission is complete and appropriate for consideration by the New York State Civil Service Commission.

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Joseph A. Vacanti Jr.  
Niagara County Personnel Officer

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Date